

MINUTES OF A MEETING OF THE BOARD  
**Carolina School for Inquiry**  
RICHLAND COUNTY, SOUTH CAROLINA  
April 3, 2007

**Place and Time of Meeting**

The regular meeting of the Carolina School For Inquiry Board was held at Carolina School for Inquiry, 7405-A Fairfield Road, Columbia, South Carolina, on Tuesday, April 3, 2007 at 6:30 pm pursuant to notice being duly given to the media and to all members of the Board in accordance with the rules of the Board.

**Call to Order/ Roll Call**

The following members were present:

Jeannie P. Eidson, B. Quinton Epps, Mark A. Roberts, Laurie Gantt, Darlene S. Bell, Julie Barichivich, and Jonathan L. Moreno

Additional Attendees : Stacie Mandrell and Victoria Dixon-Mokeba

**Approval of Minutes:**

Darlene Bell moved that the minutes be approved after minor discussions and Laurie Gantt seconded. Minutes were approved without objection.

**Public Comments:** None

**New Business**

Victoria Dixon-Mokeba briefly discussed teacher contract status – all but 1 contract had been signed and returned to her.

Zach Kellehar provided antidotal evidence and opinions related to the school administrative structure and his recent observations. He believes that one person should lead the school, administrative roles should not be shared, and that this person can also handle the curriculum coordinator and teacher instruction roles. This is largely based on the small school size and his experience with other school structures and spending. He recommended that the school perform 3 cycles of observations for teachers and evaluations of staff per year to enhance feedback to staff.

Various items were discussed including Special Education teacher needs, funding for continued education, employee handbook status, and Victoria and Stacie meeting with District personnel related to sixth grade proposal. Victoria was requested to provide information and recommendations to the Board related to Special Education teacher

needs and funding, as well as our ability to provide continued education funding, and the status employee handbook completion.

### **Old Business**

Victoria talked about teacher contracts and student enrollment related to funding. The School Charter was consulted and it states that “in District” students have priority over “out-of District” students. The Board requested more detailed information related to student enrollment and demographics.

### **Executive Session**

The board entered Executive Session at 8:39 pm.

Executive Session ended at 10:55 pm

Quinton moved to define roles and contracts as stipulated in the executive session, motion was seconded by Mark. Motion approved without objection.

Laurie Gantt moved to adjourn at 10:59. Mark Roberts seconded the motion. The motion passed without objection.



## MEMO FROM THE CSI BOARD OF DIRECTORS

**Date:** April 16, 2007

**To:** Victoria Dixon-Mokeba and Stacie Mandrell

**Re:** Review of our recent Board meeting

Based on our recent meeting, the Board anticipates the following specific accomplishments by the dates listed within:

Victoria Dixon-Mokeba:

1. Compile information and recommendations related to the Special Education Teacher needs including the projected number of students requiring her services for 2007-2008 year, how much she will need to work, funding needed and comparison with existing budget – 1 week prior to May 1, 2007 Board meeting.
2. Compile information and recommendations related to hiring a part-time guidance counselor including required funding, availability of funding, and counselor duties - 1 week prior to May 1, 2007 Board meeting.
3. Write up specific duties for Cara's position and get them reviewed by a board member who has been involved with the discussions – by May 1, 2007 Board meeting.
4. Complete Employee Handbook and draft and submit to Board for review – by May 1, 2007 Board meeting.
5. Determine if money exists in budget to fund courses for staff and provide that information to the Board in brief report – end of May.

Stacie Mandrell:

1. Compile scores in appropriate format and get them to Jeannie Eidson to place on the website – 1 week prior to May 1, 2007 Board meeting.