

MINUTES OF A MEETING OF THE BOARD
CAROLINA SCHOOL for INQUIRY
RICHLAND COUNTY, SOUTH CAROLINA
August 8, 2006

Place and Time of Meeting

The regular meeting of the Carolina School for Inquiry Board was held at Carolina School for Inquiry, 7405-A Fairfield Road, Columbia, South Carolina, on Tuesday, August 8, 2006 at 6:30 p.m. pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board.

Call to Order/Roll Call

The following members were present:

Jeannie Eidson, Hans von Rautenfeld, Mark Roberts, Courtney Simmons, Quinton Epps

Members absent: Sue Carstensen, Trina Randle

Additional attendees: Victoria Dixon-Mokeba, Vickie Laughlin

Approval of Minutes

A motion to approve the minutes from May 9, 2006, July 25, 2006 and August 1, 2006, as revised, was made by Jeannie Eidson and seconded by Courtney Simmons. Minutes approved without objection.

Approval of Financial Statement

A report on the Financial Statement report was given by Jeannie Eidson and Quinton Epps. The financial statement was approved without objection.

Public Comments: None

Officer and Committee Reports:

Building Committee: Jeannie Eidson reported she is continuing discussion with Ernie Bonitz regarding the carpet installation. She is also working with RCRC to initiate finishing the building's exterior painting.

Director's Report: Victoria Dixon-Mokeba (See Attached).

Curriculum Coordinator's Report: Written by Stacie Mandrell, Presented by Victoria Dixon-Mokeba (See Attached).

Interview Committee's Report: Victoria Dixon-Mokeba

Victoria Dixon-Mokeba recommended CSI contract services for school nurse with Shawn Dean Black for the month of August. Mark Roberts moved that the Board entered Executive Session at 7:10. The Board left executive session at 7:20. No action was taken. A motion to make the offer was made by Courtney Simmons and second by Hans von Rautenfeld. Motion passed without objection.

New Business:

After School Program: Jeannie Eidson

Ms. Eidson stated that enrollment was low but she felt it would pick and reassured RCRC would continue to provide the program for the first weeks even if enrollment was small.

Playground Equipment:

See Curriculum Coordinator's Report

Busing Options:

Jeannie Eidson reported "Kids on the Go" bus transportation needed a minimum of 10 students to enroll in order to provide their service. At the onset of school, the program was three shy of the count. Carolina School for Inquiry will compensate the program up to 3 seats as dictated by the school's budget for transportation when and if necessary.

Election of School Year Board Members:

This was briefly discussed and decided to continue at the next meeting. In order to address this issue, along with the anticipated 'start-up' issues, Quinton Epps made a motion for the Board to continue to meet twice a month. This was seconded by Courtney Simmons and passed without objection.

Other Business:

Jeannie Eidson reported she and Victoria Dixon-Mokeba attended the RCRC National Accreditation Review Board reception the previous Monday night. CSI's partnership with RCRC was classified as 'innovative' by the review team, noted as an exceptional program, and recommended as a nomination for the National Parks and Recreation Program Awards in 2007.

Smart Board Purchase/Microphone: Tabled until budget approval.

Student / Employee Handbooks:

There was discussion regarding the language in the Employee Handbook. Discussion was tabled until after consulting CSI's lawyer. Student Handbook was approved for distribution.

Announcements:

A discussion was held on the School's opening ceremony. Quinton Epps made a motion the Opening Ceremony for the School should be held on the S.C. Arbor Day – December 1, 2006, as suggested by Sue Carstensen. Hans von Rautenfeld seconded the motion. Motion passed without objection.

Adjournment:

A motion to adjourn was made by Hans von Rautenfeld. The motion was seconded by Quinton Epps. The motion passed without objection. Meeting adjourned at 8:30 p.m.

Carolina School for Inquiry

7405-A Fairfield Road
Columbia, South Carolina, 29203
803-691-1250

The mission of the Carolina School for Inquiry is to teach a diverse population of children in an atmosphere of kindness that encourages active inquiry, fosters individual growth and promotes respect for self, others and the world in which they live.

Director/Lead Teacher's Report

Executive Session...

Old Business:

- Majorie Moore, Lead RN for R1 will go over OSHA guidelines and requirements on site at CSI for the staff on August 9, 2006
- Attended the Leadership Institute for Administrators on July 25-27, 2006. In collaboration with the Curriculum Coordinator I will align Dr. Coles' Plan, Do Check, Act (PDCA) (strategy for achieving success and reviewing data in the report to the district. PDCA is similar to the Reflective Teaching Stance model)
- Student Handbook and Employee Personnel Handbook

FYI-Ongoing Projects:

Dr. Samuels

CSI Gardening Beatification

Jamaal Barr

Mr. Barr and an associate pressure washed the building on 8-6-06. Due to rain and the thunderstorm they did not complete the work. They will resume the work this weekend.

Chris Richards

Fundraiser for CSI refurbishing computer cartridges

*see attached letter

Kathy Thomas

School Lunch Program

New Business

Resumes for the following recent hires: Brown, Darko, Wilson, White

New Hires-Mrs. Chantel Brown, Office Support

Mrs. Lindsey White, Special Education

Update from Richland School District One (R1) contacts

- Rob West has issued me a Richland One e-mail account which I will receive all district related e-mail

Carolina School for Inquiry
"Where Learning Begins with Wonder"

- SASI has been installed on all office computers. We are in contact with Mrs. Hammett and the appropriate IT personnel through the district.
- Mrs. Brown attended a SASI meeting on 8-2-06 and will attend another district SASI meeting on 8-11-06.
- Linda Carter has submitted the Emergency Evacuation Plans for the School indicating Fire Escape and the four Safe Rooms: See attached
- Per Dr. Samuels request, I called Department of Transportation about securing our area along Fairfield Road as a school zone to slow the traffic. School zone signs will be placed along the highway near the school

Other Business

- **School Nurse:** Students with serious medical needs are required to have an Individualized Health Plan (IHP) written by a school nurse in an effort to design a plan for emergencies. Possible solutions:
 - Contract our services with Shawn Dean Black for the month of August.
 - RCRC will implement a free Health Clinic on site. The discussion continues about us partnering with them
- **Enrollment-** Our enrollment is steady. We have a waiting list for every grade. Applications and new families are arriving daily. See chart below.

Section	Enrollment	Waiting List	Waiting List
Primary	36	K-5	1st
Elementary	36	2 nd	3 rd
Upper Elementary	19	4 th	5 th
Out of District Total	10		

Curriculum Coordinator Report
August 8, 2006

Text books are coming in daily from schools around the district. They will be distributed to classrooms for teachers to use as they so choose. The text books that we have chosen and ordered are also arriving daily.

The first staff professional reading will be Life in a Crowded Place by Ralph Peterson. This book highlights building classroom community. We will meet regularly for book talks.

Our materials order from Kaplan that is mainly for the Primary classrooms came in today and they were quite pleased.

Rigby Literacy (reading materials) will allow us to set up a 90 day delayed payment for our reading materials so those will be ordered in the am and arrive within 10 days.

Scott Foresman Investigations (math materials) will also allow a delayed payment and those items have been ordered. Teachers have materials in order to begin the first day but the rest will arrive within 10 days.

We began discussing Dominie (our reading and writing assessment) today. This is the assessment that we chose to use in order to assess our children in reading and writing. I will continue to train teachers about how to use it and all baseline assessments will be completed by September 15th.

Playground

Playground installation will cost %35 of our total bill if Kaplan does it for us. This is roughly \$4,000.

I am waiting on a return call from Richland One regarding their installation procedures.