

MINUTES OF A MEETING OF THE BOARD
CAROLINA SCHOOL for INQUIRY
RICHLAND COUNTY, SOUTH CAROLINA
November 8, 2006

Place and Time of Meeting

The regular meeting of the Carolina School for Inquiry Board was held at Carolina School for Inquiry, 7405-A Fairfield Road, Columbia, South Carolina, on Wednesday, November 8, 2006 at 6:36 pm pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board.

Call to Order/Roll Call

The mission statement was read by Jeannie Eidson. The following members were present: Jeannie P. Eidson, B. Quinton Epps, Jonathan L. Moreno, Julie M. Barichivich, Darlene S. Bell, and Laurie M. Gantt

Members Absent: Mark A. Roberts

Additional attendees: Stacie Mandrell, Victoria Dixon-Mokeba, and Vickie Laughlin

Approval of Minutes

A motion to approve the minutes from the October 10, 2006 meeting was made by Laurie Gantt and seconded by Jonathan Moreno. The motion was approved with the following corrections – *spelling of Julie Barichivich's last name.*

New Business:

- Board Training – The members that could attend the October 21, 2006 board training at Carolina School for Inquiry found the training to be informative and helpful. The members that were unable to attend will attend a future training session.
- Officers – the following officers were elected:
 - Chair - Jeannie P. Eidson
 - Vice Chair - B. Quinton Epps
 - Treasurer - Julie M. Barichivich
 - Secretary - Jonathan L. Moreno
- Board Meeting Schedule – A motion for the Board to meet on the 1st and 3rd Tuesdays of the month was made by Jonathan Moreno and seconded by Laurie Gantt. The motion passed without objection.
- Assessing Student Achievement – Stacie Mandrell and Victoria Dixon-Mokeba will determine a reporting schedule to the Board in regarding Student Achievement and present this information on Dec. 5th.
- Fiscal Responsibility – There was discussion by the members of the Board whether to follow the term of fiscal year as July to June (the same as the Richland County School District One's fiscal year). The issue will be brought up with the school's accountant. The Board also discussed the fiscal responsibility of the board members of the school. The Members decided the first meeting of the month would focus on policy development and be continued to be held until deemed necessary. The meeting on the third Tuesday

of the month would be the regular meeting used to review and approve the monthly financial statements and to receive written reports from the Director and Curriculum Coordinator and address school issues.

- Director's Evaluation – Policy will be set by the Board.
- Audit – Julie Barichivich will review the current audit quotes, possibly try to obtain one (1) additional quote and assemble a recommendation for presentation at the next board meeting.
- Committees -
 - Education (Grant Writing) - Laurie Gantt
 - Business (Budget/Fund Raising) - Julie Barichivich
 - Governance (Marketing/Recruiting/Applications, School Improvement Advisory Council) - Jonathon Moreno, Mark Roberts and Quinton Epps;
 - Facility (Building /Concepts) – Jeannie Eidson
- By-Law Ratification -- Board members are to read, revise and approve for presentation to Richland District One Board.
- Policy Creation: Status and Assignments –
 - Business Plan / Strategic Plan – Discussion whether it is the responsibility of the Board or School Improvement Advisory Council (SIAC). It was decided the SIAC will become a subcommittee of the Board Governance Committee.
 - Policies – A subcommittee consisting of Jeannie Eidson, Quinton Epps and Jonathan Moreno to create a list of Policies needed.
 - Resources
 - Charter Application and By Laws were distributed for review by members.
 - Employee Handbook - Board comments due to Victoria Dixon-Mokeba by November 21, 2006 - Then to the teachers for comments.
 - Family Handbook – No discussion
 - Conflict of Interest Policy – No discussion
- Opening Ceremony – Discussion regarding changing this to a Recognition / Dedication ceremony to be held near the end of the School year.

A motion to adjourn was made by Jonathon Moreno and seconded by Darlene Bell. Meeting adjourned at 8:40 pm.